

This form can be used to request a full or partial withdrawal of funds from a Florida 529 Savings Plan. A check will be issued within 45 days of receiving a complete request. Incomplete requests will be returned.

To close or roll over your Florida 529 Savings Plan, please use the Cancellation-Rollover Form.

A **qualified withdrawal** is used to pay qualified higher education expenses for the beneficiary (student) and is not subject to federal income tax or an additional tax of 10 percent. Qualified higher educational expenses generally include tuition, fees, room and board, books, supplies, and equipment required for enrollment at an eligible educational institution. If the withdrawal is not a qualified withdrawal, the withdrawal may be subject to federal income tax and an additional tax of 10 percent. Please refer to the *Program Description and Participation Agreement* for further definitions and consult your tax advisor for more information.

To make the withdrawal payable to an eligible educational institution, you must provide the institution's Federal School Code. This information can be obtained through the school or at www.fafsa.ed.gov. The account owner is responsible for all reporting to the IRS and should retain all necessary receipts, invoices, or other documentation.

Please complete only the applicable section and return the completed form to:

Florida Prepaid College Board
PO Box 6567
Tallahassee, FL 32314-6567

We hope to have the opportunity to serve you and your family again in the future. If you have any questions about your account, please call 1-800-552-GRAD (4723) and *press prompt 3*.

Sincerely,

Florida 529 Savings Plan
Customer Service

