



Florida Prepaid College Plan Scholarship Refund Form

Customer Information:

**Name of Account Owner or Authorized Representative
of Business/Organization/Trust**

(____) - ____ - ____
Daytime Telephone Number

Plan Number

Name of Beneficiary (Student)

Following is information about the Florida Prepaid College Plan scholarship policy.

In most cases, the beneficiary can still use the Prepaid Plan and use the scholarship to cover other college expenses. It depends on the type of scholarship the student receives. The scholarship refund will be based on the value of the beneficiary's plan. Please allow four weeks for processing. Scholarship refunds are paid by semester and must be re-requested, in writing, each semester.

UNRESTRICTED SCHOLARSHIP – If the student receives a scholarship that can be used for any qualified college expense, such as the Bright Futures scholarship, we recommend that you still use the prepaid plan. The college will bill us for the fees covered by the beneficiary's plan, apply the scholarship toward any other fees that the student owes, and refund any remaining scholarship money directly to the student. Or you may request a scholarship refund from the beneficiary's plan by completing the form below.

RESTRICTED SCHOLARSHIP – Some scholarships can only be used for tuition and/or housing. If the student receives a restricted scholarship, you may request a scholarship refund from the beneficiary's plan or transfer the prepaid plan to a relative of the beneficiary. To request a refund, complete the form below. To obtain a Change of Beneficiary Form, visit www.myfloridaprepaid.com/forms.

SCHOLARSHIP REFUND FORM

- The *account owner* of the prepaid plan must sign and date this form below.
- Attach a copy of the scholarship award letter that the student received. It must be for the same academic year you are requesting the scholarship refund.
- Attach a copy of the student's class schedule for the semester you are requesting the scholarship refund. It must include a total number of credit hours for the semester. If you have a prepaid dormitory plan and a scholarship that covers housing, you must also attach proof of dormitory residence for the semester.
- Return this form and the required documentation described above to: Florida Prepaid College Plan, P.O. Box 6567, Tallahassee, FL 32314-6567. Or FAX to: 850-309-1766.

ACCOUNT OWNER SIGNATURE – REQUIRED

DATE