

To change the current account owner, due to the death of the current account owner, on a Florida Prepaid College Plan with a survivor listed, requires the survivor to provide: a) copy of the current account owner's Death Certificate; and b) the completed form attached to this letter.

You may designate yourself or some other person as the new account owner or the new survivor. Any person designated to be the new account owner or survivor must be a citizen or resident alien of the United States and be 18 years of age or older. For more information, see the Master Covenant at www.myfloridaprepaid.com.

Please remember:

- The current survivor's signature must be original and notarized. Faxed or copied notarized signatures will not be accepted.
- The notary must properly sign the form.
- The notary must date the form.
- The notary must print the name of the survivor in the appropriate section.

Please mail the completed form and the documents listed above to:

**Florida Prepaid College Board
P.O. Box 6567
Tallahassee, FL 32314-6567**

Once all this information is received, we will update the plan and provide the new account owner with a current statement reflecting the change in account owner.

In addition, if the deceased current account owner had a Group Life Insurance Plan for their prepaid plan, contact Student Insurance Services at 1-800-552-GRAD (4723) and press prompt 4, for instructions on filing a claim.

If you have any questions or need assistance, please call us at 1-800-552-GRAD (4723) and *press prompt 2*.

Sincerely,

Florida Prepaid College Plan
Customer Service

